



Barrow Hills

SCHOOL

September 2020

We run a daily morning and afternoon bus service for children in Years 2 - 8. The service runs using one of our minibuses driven by an experienced and qualified minibus driver, providing a reliable service to School.

The route is from the car park behind Waitrose in Haslemere via Chiddingfold and King Edward's, Witley in the morning. The route is reversed for the afternoon.

Barrow Hills School (the School) will reserve the right to cancel or change the route of the service at any time. Bookings need to be on a termly basis. The School will review prices each year and will give a term's notice of any changes to price.

Morning

Please note that the bus will leave promptly at the times noted below to ensure that the children arrive at their respective destination in time for registration.

- The bus route runs from Haslemere to Barrow Hills via Chiddingfold and King Edward's, Witley.
- The bus leaves Haslemere from the car park behind Waitrose at 7.35am, stops in Chiddingfold leaving at 7.50am and King Edward's at 8.05am.

Afternoon

Please note that if your child has a sports fixture or any other event arriving back at school with a published return time later than 4.30pm then you will need to make other arrangements to collect them.

- The bus route runs from Barrow Hills to Haslemere via King Edward's, Witley and Chiddingfold.
- The bus leaves Barrow Hills School at 4:45pm, stops at King Edward's at 4:50pm and in Chiddingfold at 5.00pm. The bus will arrive back at the car park behind Waitrose in Haslemere at approximately 5:15pm.

Costs

- £3 per journey from/to Haslemere
- £1.50 per journey from/to Chiddingfold
- Free per journey between Barrow Hills School and King Edward's, Witley (subject to availability)

Please note that Barrow Hills reserves the right to review this with a term's notice.

Application Form - September 2020

Pupil Details	
First Name:	
Surname:	
Date of Birth:	
Year Group:	
Address:	
We have your child's emergency contact details at school, but please provide a summary of numbers here:	
Medical Conditions	
Does your child suffer from any medical condition which may require medication or intervention during the journey?	Yes / No
If yes, please specify and provide medication/treatment details	
Does your child suffer from travel sickness?	Yes / No

Route Selection (Please tick the combination of journeys that you require for the next term - a minimum of three journeys per week is required)						
	Morning			Afternoon		
	Haslemere (Pick up 7.35am)	Chiddingfold (Pick up 7.50am)	King Edward's (8.05am)	King Edward's (4.50pm)	Chiddingfold (Drop off 5.00pm)	Haslemere (Drop off 5.15pm)
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						

Declaration

I certify that the information I have given is correct and that I have read, understood and agree to the attached Terms and Conditions.

Parent/Guardian Name:	
Parent/Guardian Signature:	
Date:	

Terms and Conditions - September 2020

1. To book a place on any of the bus routes, please complete the application form and return it to the Operations Manager at Barrow Hills School. Application forms may be obtained from the Operations Manager or the School website.
2. Places on the buses will be issued on a first come first served basis; all applications will be dated and numbered on receipt.
3. Payment for the service is termly in arrears.
4. Towards the end of each term parents will be required to sign up for the service for the following term.
5. The service will only be available for pre-booked places. Any additional days or friends, who might be travelling in with your child on any particular day, may only be accommodated if there is space and it has been agreed with the Operations Manager beforehand.
6. It is expected that the only adult on the coach will be the driver. Our drivers are employees of the School and hold relevant DBS checks.
7. Barrow Hills School cannot be held responsible for the lateness or delay of the services due to traffic, road works or weather conditions. It is the parent's responsibility to wait with their child until the child has boarded the bus.
8. In the mornings, children should aim to arrive at their stop 5 minutes prior to the timetabled arrival time. The driver will not be able to wait for late-comers and the responsibility of transporting your child to School will be with the parent.
9. If a minibus arrives early at a stop it is required to wait until the timetabled time before it continues.
10. Please remember that it is your responsibility to ensure the safety of your child between home and the pick-up point specified. Children should wait at timetabled stops only.
11. School buses are contracted to have seat belts. It is a condition of use of the bus that children use the seatbelt throughout the journey. Failure to adhere to this requirement will lead to withdrawal from the bus service.
12. Parents are reminded that good conduct and behaviour is expected of their child whilst using the transport provided. Parents are responsible for ensuring that their child is aware of the appropriate behaviour and safety requirements whilst traveling to School. In the interests of safety, children must behave sensibly, wear their seatbelt and must always remain seated unless instructed by the driver. Behaviour that is not appropriate may lead to transport for your child being withdrawn. The driver will be responsible for discipline on the bus, but will report any problems to the School for action.
13. Food and drink must not be consumed on the bus.
14. Please let the School know if your child will be carrying bulky luggage (e.g. a cello) as we may need to make special arrangements.
15. The School cannot be held responsible for the loss of a child's property, although every effort will be made to recover it.
16. Please remember that it is your responsibility to ensure that we are kept informed of any changes to your contact details or requirements.
17. Please be aware that throughout the year we may need to review and make alterations to transport which could result in a change of vehicle, timings, pick-up point etc. We will always give as much notice as possible.

COVID-19

Our dedicated school transport i.e. the service we provide to carry children to and from school, will continue as long as it is required by our parents but there are a number of additional procedures:

- children will be grouped together to reflect the groups within school
- use of hand sanitiser upon boarding and disembarking
- additional cleaning of vehicles
- organised queuing and boarding/exiting
- distancing within vehicles wherever possible
- the use of face coverings is not required